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BESCOM

BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

(Wholly owned Government of Karnataka undertaking)

SCOPE OF THE WORK AND SPECIFICATION

Area wise Minimum Frequency of Cleaning required

Sl no	Area/ Locations	Types	Activity Work	Schedule /Frequency
1	**Office Rooms including reception area**	General Cleaning	Cleaning of Work stations tables, Verticals/ Walls, Glass doors / Windows, ceiling and cleaning including Monitors, key boards, telephones	As & When Required
		Flooring Cleaning	Dry Mopping	Thrice a Shift
			Wet/Damp mopping	Twice a Day
		Deep Cleaning	Thorough Scrubbing and Vacuuming the floors	Once a Week
2	**Rest Rooms**	General Cleaning	Cleaning of floors, Verticals/walls , Cobwebs removal, UB/WC/WB Cleaning, Glass Mirrors cleaning, Refilling of hand liquid soap	Thrice per shift
		Deep Cleaning	Thorough Scrubbing and Vacuuming the floors	Once a week
3.	**Stairs Case Area**	General Cleaning	Wet/Damp Mopping	Twice per Shift
4.	**Window Area**	General Cleaning	Window Glass, Window Railings	Once a week
5.	**Parking Area and open space within the property including roof top and Vehicle Shelter top.**	General Cleaning	Manual Sweeping	Twice per shift
			Wet Cleaning	Twice a week

List of Consumables and durables to be used for the Housekeeping by the successful bidders/contractors (Office of CEE, SE's South, 3 Nos of Division offices, 20 Nos of Sub division offices and 48 Nos of Sections offices/Service stations).

The address of all offices are enclosed separately..

	a). Consumable	**Quantity**
1	White cented phenyl	3 litres/office/Monthly
2	Hand wash	200ml/office/Monthly
3	Detergent Soap-250gm	3 pieces/office/Monthly
4	Brooms (Hard) for external cleaning	01 No/office/ quarterly
5	Brooms (soft) for internal cleaning	01No/office/quarterly
6	Cob stick	01No/office/Half yearly
7	Urinal cakes	02 No/office /Monthly
8	Air freshner	01No/office/Monthly
9	Room freshner	01No/office/Monthly
10	Harpic -1 litre	01No/office/Monthly
11	Vim dish wash	01 No/office/Monthly
12	Surf powder	01 kg/office/Monthly
	b). Non consumable:	
13	Table cleaning cloths	03 Nos/office/Monthly
14	Moping Stick	01 No/office/quarterly
15	Mop cloths /Refill	01No/office/Monthly
16	Toilet brush	01No/office/quarterly
17	Naphthalene Balls for record section in Sub division, Division, Circles & Zone office	01kg/office/quarterly
18	Vacuum Cleaner	01/Division / one time for entire contract term

Note: - The Successful bidder on awarding the contract should produce the material Safety data sheet of all chemicals used in the premises.

A regular inspection program by the supervisory staff to monitor chemical safety should include following criteria:

- **Correct labelling/signage**
- **Correct handling/application**
- **Wearing of PPE and replacement requirements**

- **Update of MSDS**

Materials and Consumables

1) All material /consumables other related items to be used for performing housekeeping services shall be provided by the successful bidder / contractor. The firm shall assess the quantity of consumables to be used and supply them in advance and store them at BESCOM office assigned on Fortnightly basis. The materials are to be replenished at least 5 days in advance.
2) Consumable shall be issued every morning in presence of an official/agent authorized by client. The quantity of consumables will be determined based on the need at the appropriate place and the need will be based on keeping the place neat, clean and tidy with all round good fragrance.

GENERAL INSTRUCTIONS

1. The Scope of Work provided in this document is a broad outline of the jobs to be performed, considering the vital nature of the Complex, including the Security aspects of the Complex.

2. Cleaning, sweeping, mopping and wiping of floors, staircase on daily basis on all working days. If necessary pending cleaning work will be permitted on Saturdays.

3. Cleaning and dusting of entire furniture, partitions, wooden cabin walls, railings, doors, windows venetian blinds, racks, sofas, keyboards, computers, telephones, curtains, wall mounted fans and any other office equipment etc. with dry / wet cloth, feather brush and duster.

4. Lifting, carrying and disposing the dead birds / animals, rats, insects etc. if found in and around the office building.

5. Removal of beehives and cobwebs / honey webs from the office building and its premises.

6. Cleaning and sweeping of open area including balconies and roof tops with brooms.

7. The successful bidder must employ adult and trained labour only. Employment of child labour will lead to the termination of the contract. The successful bidder shall engage only such workers, whose antecedents have been thoroughly verified, including character and police verification and other formalities in order to maintain quality services and minimize operational problems.

8. Proper registers / records for the jobs carried out on daily, weekly, fortnightly and monthly basis will be maintained by the Supervisor of the

successful bidder / contractor and will be countersigned by the Monitoring Agency at regular intervals and finally at the end of each month.

9. The successful bidder/contractor should possess or procure needful infrastructure, gadgets and other material required for smooth housekeeping services at his cost. No additional cost towards this will be borne by BESCOM.

10. The bidder / contractor shall, however, survey the area and make assessment of the manpower requirement on his own (should deploy not less than the minimum requirement of workforce). In order to maintain quality services and minimize operational problems, the successful bidder/contractor must rotate the staff once in six months with prior written intimation to the BESCOM.

11. The successful bidder / contractor shall ensure that all the work force deployed wear uniform while on duty.

12. The successful bidder / contractor should keep the Client indemnified against claims, actions, proceedings brought or instituted against the Client by any of the successful bidder / contractor's employees or any third party in connection, relating to, or arising out of the services under this agreement. All statutory payments such as ESI, PF, Gratuity shall be borne by the successful bidder within his quoted rates.

13. **The housekeeping agency shall carryout cleaning and other connected operations of House keeping the entire concerned jurisdictional BESCOM office area such that staircase areas, conference halls, Officers rooms, parking area, stores etc**.

14. The routine housekeeping operations shall be completed before 10.00 A.M. every day, while other allied works shall be continued without affecting official work. This may be changed by the BESCOM, if need arises to do so.

15. The level of housekeeping services to be provided shall be of the highest standard and shall be in accordance with relevant standards and best housekeeping practices.

16. The daily schedule and frequency of operations should be such that it should not cause hindrance or inconvenience to the occupants at any time.

17. All areas of the buildings, surrounding area, terrace etc. of the premises shall be cleaned to a high standard and the type and frequency of cleaning adopted should give clean and hygienic environment at all times at all places. All areas are to be attended to with equal importance. Busy and constant movement areas such as corridors, staircases, toilets etc. need intensive and concentrated cleaning and maintenance.

18. Correct type of cleaning shall be adopted for each and different types of finishes used in the building. Cleaning shall be adopted every day. Housekeeping operations shall be done with utmost care to avoid damages, scratches, deterioration etc. to the surface materials, finishes etc.

19. The house keeping agency shall carry out the cleaning and other connected operations at daily / weekly / fortnightly /monthly frequencies as enumerated below by appropriate cleaning materials of approved quality and make.

20. <u>Duties:</u>

A. <u>Daily Operations</u>

a) Sweeping the entire floor area of the office once a day in the morning and again as and when required or called for including dusting the carpets by vacuum cleaner.

b) Wet mopping the entire floor area of the office once a day in the morning with disinfectants and deodorants and again as and when required.

c) Cleaning of attached toilets, wash basins in senior officers' chambers with disinfectants once a day in the morning and again as and when called for.

d) Cleaning of general toilets/washbasins with disinfectants every hour and again as and when called for.

e) Dusting and cleaning of doors, windows, furniture, fixtures, glass partitions, electrical fixtures and other equipment's like computer cubicles, table tops, chairs, overhead storage units, side racks, drawer boxes, filing racks, cupboards, cabinets, paper trays, flower vases, telephones etc. with wet cloth and vacuum cleaner.

f) Clearing and cleaning of dust bins/waste paper baskets once a day in the morning.

g) Washing and cleaning of drinking water glasses, cleaning of water purifiers, once a day in the morning.

h) Filling up of clean potable water in the water filters once a day or as and when required.

i) Spraying of room perfumes whenever required and as directed.

j) Cleaning of Carpets provided in conference halls, Board meeting room, and senior officers chambers once a day and again as and when called for.

k) Sweeping and wet mopping of staircases and cleaning of stair case handrails at least twice a day and again as and when required.

l) Cleaning and upkeep of all utility rooms such as electrical substation, pump room, lift room etc. in presence of the respective operators in the course of the day.

m) Sweeping of the entire parking areas twice a day and again as and when required.

n) Sweeping and wet mopping of all entrance steps twice a day and again as and when required.

o) Pumping of water from sump tank to overhead tank as and when required. The agency shall ensure continuous supply of water to all floors during office hours.

B. <u>Weekly Operations</u>

a) Thorough cleaning of furniture, partitions, doors / knobs and window glasses / grills.

b) Thorough wash of all toilets with chemicals, acids, detergents etc.

c) Cleaning of all light fittings, ceiling / pedestal fans, tube light fittings, air conditioners etc.

d) Removing of cobwebs.

e) Cleaning and Polishing of metal name plates / boards.

f) Thorough cleaning of walls, floors, electrical fittings and ceilings in the Board Room / Conference Hall.

g) Arresting leakages in pipe lines/taps etc. as and when required.

h) Thorough dusting in record rooms using vacuum cleaners or otherwise.

i) Washing the entrance corridor and perimeter of the building, including ramps, roads, and entire pavements, vehicle parking area.

j) Washing of all Corridors with soap and hard brush for removal of stains.

k) Disposal of collected debris from the BESCOM office premises.

C. <u>Fortnightly Operations</u>

a) Spraying of disinfectants in and around the building toilets, pantry, etc.

b) Removing of stains and spills on the table tops / floors with suitable solvents.

c) Removal of moss, fungus and lichen from the building wall.

d) Cleaning of rainwater drains, manholes etc.

e) Cleaning of all terraces, chejjas and clearing of rainwater outlets etc.

f) Rodent control operations**: -** Keeping poison for rodents (rats / bandy coots) and removing dead rodents neatly. Precaution shall be taken while identifying the locations for keeping the poisonous materials in the premises so that no human being shall come in contact with poisonous materials.

g) Prophylactic treatment to be done with approved chemicals and disinfectants for the control of mosquitoes, lizards, cockroaches, etc. at corridors, open areas, record rooms etc.

h) Clearing and Cleaning of chejja and other projected areas.

D. Monthly Operations

a) Sweeping and brushing of entire floors with water and necessary chemicals.
b) Removing accumulated stains at the edges of the walls.
c) Cleaning and dusting of wooden / steel furniture.
d) Cleaning and removing stains in stair cases / landings / ramps / steps.
e) Removing cobwebs etc., from internal and external part of the office /staircases / landings / record rooms etc.
f) Thorough cleaning of overhead tanks and underground sumps as directed by the officer designated.

E. Work to be carried out as and when required

a) Cleaning of choked drains, inspection chambers etc.
b) Greasing of movable/rotating parts of rolling shutters/collapsible gates/ entrance gates etc.
c) Housekeeping operations in Board room/Conference Hall beyond usual office hours, and also during holidays in case of functions/meetings etc.
d) Shifting/rearranging furniture/almirahs with in the office premises.
e) Loading and unloading of materials such as records/furniture/ computers/ stationeries/ to transport vehicles in respect of materials received/sent out from the building premises.

21.0 Waste Management

a) The daily garbage shall be collected and disposed in the BBMP dustbin at the end of working hours.
b) Scrap generated during renovation and repairs shall be stored till it amasses to a volume to remove by lorry / tempo.
c) Paper scrapped and shredded shall be disposed daily.
d) The common toilet waste, pantry waste shall be bagged and removed at the end of the day.
e) The debris collected in the garbage basin shall be cleared completely once in a day.

22.0 All cleaning material including access ladder, vacuum cleaner etc. required for carrying out the operations shall be arranged by the agency. The agency shall also arrange at its own cost soaps, phenyl, disinfectants, cleaning agents, chemicals, room freshener’s etc. for the use during the operations. The minimum quantity of consumables to be used by the agency for housekeeping operations shall be as shown in the Annexure.

23. The personnel so deployed shall be under the direct control and supervision of the agency. BESCOM will not have anything to do with

the employees of the agency**. The Agency shall not engage any person who is below 18 years of age.**

24.0 The personnel deployed by the House keeping agency shall maintain a high standard of discipline.

25.0 The House keeping agency shall be responsible for assigning duties to personnel deployed, payment of wages, ESI, Provident Fund, Bonus, Group Link Insurance scheme etc., as per relevant laws of the land and other compensation payable under the workmen's compensation Act or any other benefits to the staff employed by the Agency. Bangalore Electricity Supply Company Limited shall not be responsible for non-payment of any of the amounts to the staff of the House-keeping Agency on account of Statutory Acts applicable. In the event of failure to comply with these provisions, the same will be recovered from the Bills due to the House-keeping agency. The House keeping agency shall disburse the monthly wages to its personnel deployed in the presence of the officer designated by the BESCOM.

26.0 The House keeping agency shall comply with all the statutory requirements as may be applicable now and as amended from time to time which includes compliance with the Employees State Insurance Act 1948. Employees Provident Fund Act 1952 and Family Pension Fund 1971, Payment of Bonus Act, Payment of Gratuity Act, Payment of Minimum wage act and any other statutes/enactments as may be applicable from time to time. Any variation in the minimum wages including any revision in the dearness allowance payable from time to time as announced by the Government of Karnataka shall be absorbed in the quoted rates by the House Keeping agency at the time of submitting the bid. The agency shall maintain necessary Register/Records as required under the aforesaid statutes and produce the same as and when required to do so by BESCOM/ Statutory Authorities.

27.0 The Agency shall comply with all applicable laws, ordinances, rules and regulations in respect of this contract and the employment of the workers by the agency and the agency shall pay at its own cost all the changes in connection therewith.

28.0 The House keeping Agency shall renew the Contract Labour License from time to time and inform the officer designated accordingly. In the event of the Agency not securing the Contract Labour License within 15 days from the date of issue of work order or in the event of the agency not renewing the license, it shall be open to Bangalore Electricity Supply Company Limited, to terminate this agreement forthwith, without being required to give any advance notice of such termination.

29.0 The House Keeping Agency shall take necessary Insurance cover at its own cost for any accidents and towards any other amount that would become payable by House Keeping Agency under the workmen's Compensation Act or any other statute that would be applicable at his own cost.

30.0 The House Keeping Agency shall ensure that its personnel are in uniform with badges while on work. The staff of the agency shall carry with them the identity cards given by the Agency for identification at Bangalore Electricity Supply Company Limited, Office premises. Attendance register of Labour deployed for the works shall be maintained by the House Keeping Agency separately. Also satisfactory completion of works shall be entered daily in a register maintained for the said purpose. If any person engaged by the House Keeping Agency is found unsuitable or undesirable by Bangalore Electricity Supply Company Limited, he / she should be immediately replaced.

31.0 The House Keeping Agency shall deploy only Lady Housekeepers for the purpose of cleaning the Ladies toilets located in the office premises.

32.0 The staff of House Keeping Agency shall be liable for security search during the course of work and at the time of leaving the premises.

33.0 The House Keeping Agency shall indemnify Bangalore Electricity Supply Company Limited against any losses, damages or claims to the property of the BESCOM or third party arising out of negligence, carelessness, and misconduct of any of the personnel of the Agency deployed in the premises of Bangalore Electricity Supply Company Limited.

34.0 In the event of any money becoming due to Bangalore Electricity Supply Company Limited from the House Keeping Agency during the currency of this contract either due to shortfall of services or due to loss or damages caused as stated in Clause 22.0 above or for any other reason, Bangalore Electricity Supply Company Limited shall be entitled to recover such amounts from the Security deposit lodged with the BESCOM and / or payments due to the agency.

35.0 The House Keeping Agency shall provide safety appliances such as safety shoes, hand-gloves, safety belts etc., to its staff as and when required and ensure the usage and also well trained for using of the same by their staff

36.0 The House Keeper shall normally carry out the work during the time specified by Bangalore Electricity Supply Company Limited, on the working days of the BESCOM. When need arises the Agency should work on holidays/ after office hours.

37.0 The present working hours of the Company is 08.00 AM. To 04:00 PM. from Monday to Saturday. In the event of change of timings, the agency shall carry the work as per the rescheduled timings.

38.0 The Bangalore Electricity Supply Company Limited shall not be responsible for Providing food and / or transport to the staff of the House Keeping Agency.

39.0 BESCOM will not be responsible for loss to the property or to persons of the Agency in the event of fire, catastrophe or civil commotion etc., if so occurs.

40.0 Materials brought by the House Keeping Agency may be stored at the concerned BESCOM office at specified location, under lock and key.

41.0 The House Keeping Agency, under no circumstances, whatsoever shall slow down / stop the designated operations as mentioned in the conditions aforesaid.

Chief Engineer (Ele),
C, O& M, BMAZ South,BESCOM

List of office addresses

Sl No	***Zone/Circle***	***Office Address***
BMAZ South	South Zone office	No14/3, 3rd floor, Aravinda Bhavan, N.T Road, Bangalore-01
South Cirle	Office	No14/3, 3rd floor, Aravinda Bhavan, N.T Road, Bangalore-01
West Cirle	Office	CA Site No.05, 3rd Stage, Bhimajyothi HBCS layout, Basaveshwaranagar, Bangalore 79

Sl. No	***Division/ Sub division***	***Office Address***	***O&M***	***Office Address***
Rajarajeshwari Nagara		Rajarajeshwarinagara Road, Bangalore-26	Division, Byatarayana pura, Mysore	
W1	W-1 Sub division, Opp.Avalahalli BDA Park, Bangalore-85		Avalahalli Unit-1	Opp. Avalahalli BDA Park, Bangalore-85
			Avalahalli Unit-2	Opp. Avalahalli BDA Park, Bangalore-85
W2	W-2 sub division, Sirci Circle, Bangalore-18		O&M -4	O&M -4/W-2 sub division Chamarajpet, Bangalore 18
			O&M -5	O&M -5/W-2 sub division V.V Puram, Bangalore-04

			O&M -6	O&M -6/W-2 sub division Gandhibazar, Bangalore 04
W6	W-6	W-6 Sub division,Byatarayana pura, Mysore Road, Bangalore-26	O&M -7/	O&M -7/W-6 sub division New Timber Yard, Kasthuriba Nagara, Bangalore-26
			O&M -18	O&M -18/W-6 sub division Iyannashetty Layout, Mysore Road, Bangalore 26
			O&M -19	O&M -19/W-6 sub division Jyothinagar, Nayandahalli, behind Metro Station, Mysore Road, Bangalore-39
W7	W-7	W-7 Sub division, BMTC Bus stand, Kengeri, Mysore road, Bangalore-70	O&M -20	O&M -20/W-7 sub division R.I Nagar, Mysore road, Bangalore
			Channasandra Unit/	Channasandra Unit/W-7 Sub division, Uttarahalli Mair Road, Bangalore
W8	W-8	W-8 sub division Maruthi Circle, Hanumanthanagara, Bangalore-50	O&M -1	O&M -1/W-8 sub division Maruthi Circle, Hanumanthanagara, Bangalore-19
			O&M -2	O&M -2/W-8 sub division N.R Colony, Basavanagudi, Bangalore-04

Sl. No	***Division/ Sub division***	***Office Address***	***O&M***	***Office Address***
	Rajajinagar Division	Office of the Executive Engineer (El.), Rajajinagar Division, BESCOM, #10, 2nd Block, West of Chord Road, Rajajinagar, Bengaluru-560010.		

	N1	Office of the Assistant Executive Engineer (El.), C,O&M, N-1 Sub Division, BESCOM, #243/1, 1st Main Road, Shivanagar, Near ESI, Bengaluru-560010.	O&M-1	O&M-1, N1 Sub Division, BESCOM, #282/46A, Opp Mayura Hotel, 12th Main 6th Block, Rajajinagar, Bengaluru-560010.
			O&M-2	O&M-2, N1 Sub Division, BESCOM, Next to Rajajinagar Division Office, Near NRS, Power House & ESI, Bengaluru-560010.
			O&M-3	O&M-3, N1 Sub Division, BESCOM, Next to Rajajinagar Division Office, Near NRS, Power House & ESI, Bengaluru-560010
	N2	Office of the Assistant Executive Engineer (El.), C,O&M, N-2 Sub Division, BESCOM, K.H.B Colony, Near Rohan International School, Govindarajanagar, Bengaluru-560079.	O&M-4	O&M-4, N2 Sub Division, #351, 5th Main, RPC Layout, Coffee Day Building, Opp. BTS Garage, Vijayanagar, Bengaluru-560040.
			O&M-5	O&M-5, N2 Sub Division, Nea Kabbadi Ground, BBMP Building, Govindarajanagar, Bengaluru-560040
			O&M-5A	O&M-5A, N2 Sub Division, BBMP Building, Vinayaka Layout 3rd Stage, 1st Main, Vinayaka Layout, Bengaluru-560040.
13	14 N3	Office of the Assistant Executive Engineer (El.), C,O&M, N-3 Sub Division, BESCOM, KHB Colony, 1st Stage, Opposite	O&M-7	O&M-7, N3 Sub Division, #98 Near Gangamma Thimmayya Convention Hall, 3rd Block, 3rd Stage, Basaveshwaranagar, Bengaluru-560079.
			O&M-9	O&M-9, N3 Sub Division, #98

		to Punya Hospital, Siddaiah Puranic Road, Basaveshwaranagar, Bengaluru-560079.		Near Gangamma Thimmayya Convention Hall, 3rd Block, 3rd Stage, Basaveshwaranagar, Bengaluru-560079.
N6	Office of the Assistant Executive Engineer (El.), C,O&M, N-6 Sub Division, BESCOM, #34/19, Mesha Mansion, Laggere, Outer Ring road Premnagar, Above Canara Bank, Bangalore 560058.		O&M-1	O&M-1, N6 Sub Division, #32 2nd Cross, Vinayakanagar , Near Muneshwara Temple, Magadi Main Road, Vrushabhavathinagar, Kamakshipalya, Bengaluru-560079.
			O&M-2	O&M-2, N6 Sub Division, #1, Hoysalanagar Main Road Near Nilgiri Thoopu Busstand, Vishwaneedan PO, Sunkadakatte, Bengaluru-560091.#24, Near Byadarahalli Police Station, Magadi Main Road, Anjananagar, Bengaluru-560079.
N8	C. O. & M, N-8 Sub Division, BESCOM, Survey No: 21/1, 10th Cross, 9th Main, 'D' Group Employees Layout, Shrigandhadakaavalu, Bengaluru-560072.		Nagarabhavi O&M,	Nagarabhavi O&M, N8 Sub Division, #104, 3rd Main Road, MPM Layout, 2nd Stage, Nagarabhavi, Bengaluru-560056.
			Mallathahalli O&M	Mallathahalli O&M, N8 Sub Division, #21/1, 10th Cross, D Group Layout, Srigandhakaval, Bengaluru-560091.
			Srigandhada Kaval O&M,	Srigandhada Kaval O&M, N8 Sub Division, #11, 2nd Stage, 6th bBlock, Near KLE College, Outer Ring Road, Nagarabhavi,

				Bengaluru-560072.
N10	C. O. & M, N-10 Sub Division, BESCOM, Mudalapalya, BBMP Multistorey Building, Ward No. 103, Kempegowda BusStop, 2n2 Floor, Panchasheelanagar, Bengaluru-560072.	Pattegarapalya O&M	Pattegarapalya O&M, N10 Sub Division, Amarjyothinagar, Old BBMP Office Building, Bengaluru-560040.	
		Kalyananagar O&M,	Kalyananagar O&M, N10 Sub Division, Maruthinagar, Nagarabhavi Main Road, Bengaluru-560072.	

Sl. No	***Division/ Sub division***	***Office Address***	***O&M***	***Office Address***
	Jayanagar Division	27th cross, 23rd Main, Banashankari 2nd Stage, Near BDA Complex, Bangalore		
		24th B Cross, 8th F Main, 3rd Block, Jayanagar, Bangalore-560011	O&M unit -1	#45/3,2nd Cross, KB Layout, 4th Block East, Jayanagar, Bangalore-560041
			O&M unit -2	A Main Road, Near Pump house, Jayanagar 9 th Block, Bangalore.
			O&M unit -3	24th B Cross, 8th F Main, 3rd Block, Jayanagar, Bangalore-560011
		No. 11/3, Opposite Mico Factory, Near Indian Oil Petrol Bunk, Hosur Road Anepalya Circle, Subbanna Garden, Bangalore-30	O&M unit -1	6th Cross Wilson Garden, Bangalore-560030
			O&M unit -2	1st Cross, Pallavi Theater Down, Sampang Ramanagar, Bangalore-560027
			O&M unit -3	No. 11/3, Opposite Mico Factory, Near Indian Oil Petrol Bunk, Hosur Road

				Anepalya Circle, Subbanna Garden, Bangalore-30
	4th	Cross, ISRO Layout, Bangalore-560078	ISRO Layout O&M unit - 1	9th Cross, Near Ganesha Temple, ISRO Layout, Bangalore-560078
			Vasanthapura O&M unit - 2	Vasanthapura
	11th	Cross, Next to Sarakki Muss, J.P Nagar	O&M unit -1	11th Cross, Next to Sarakki Muss, J.P Nagar
			O&M unit -3	Puttenahalli 11th Cross , Next to Sarakki Muss, J.P.Nagar.
			O&M unit -2	Konana kunte 10th Main, Sowdami Layout, Konana kunte, Bangalore-560062
	Opp	Devegowda Petrol Bunk, BSK 2nd Stage, Bangalore-70	O&M unit -1	Opp Devegowda Petrol Bunk, BSK 2nd Stage, Bangalore-70
			O&M unit -2	Near Devegowda Petrol Bunk, Katriguppe, Bangalore
S14	3rd	Cross, 17th Main, JP Nagar 2nd Phase, Bangalore	O&M unit -1	3rd Cross, 17th Main, JP Nagar 2nd Phase, Bangalore
			O&M unit -2	BTM Layout
S15	30th	Main, 29th Cross, Near Devegowda Petrol Bunk, Katriguppe Bangalore	Katriguppe O&M unit - 1	30th Main, 29th Cross, Near Devegowda Petrol Bunk, Katriguppe Bangalore
			Ittamadu O&M unit -2	30th Main, 29th Cross, Near Devegowda Petrol Bunk, Katriguppe Bangalore
S18	#5,	Krishnappa Industrial Buliding, Opposite Axis Bank,	O&M unit -1, Chikkallasandra	BESCOM Unit-2, Uttarahalli Main road, Near Brigade Apartment Chikkallasandra
			O&M unit -2,	#5, Krishnappa Industrial

		Uttarahalli Main road, Chikkallasandra	**Purna Pragna Layout**	**Buliding, Opposite Axis Bank, Uttarahalli Main road, Chikkallasandra**
Sl. No	***Division/ Sub division***	***Office Address***	***O&M***	***Office Address***
	Koramangala Division	**No.6, 7th Main Road, 80 feet road, Koramangala, Bangalore-560034**		
	Austin Town, BDA Complex Neelasandra, Bangalore-560047		**Austin Town O&M unit - 1**	**BDA Complex Opposite Neelasandra Bus Stop Bangalore-560047**
		Murugesh palya	**Old Air port Road, Murugesh palya O&M unit-2**	**Bangalore-560017**
	BDA Complex Below RTO Office, Koramangala Bangalore-560047	**Koramangala**	**#418,17th Main, Above Canara Bank, 4th Block O&M unit**	**Koramangala**
		Adugodi	**O&M unit**	**#418,17th Main, Above Canara Bank, 4th Block Koramangala**
	HAL Thalakaveri layout Basavanagar Near Basavanagar Bus Stop Bangalore-560037	**Kundanahalli**	**ITPL Main road, 3rd Stage, O&M unit**	**Near Royan International School, Kundalahalli, Bangalore-560037**
		Munnekolala	**ITPL Main road, 3rd Stage, O&M unit**	**Near Royan International School, Kundalahalli, Bangalore-560037**
		Panathur O&M unit		**Near Chowdwshwari Temple Street, Marathalli, Bangalore**
S16	**No. 11-3, Second Floor, Opposite to Chatred Center, Hosur Road, Ayyappa Garden, Adugodi**	**Madiwala O&M unit**	**1st Cross, 3rd Main, Near Jt Johns Wood Apartment ,Chikkadugodi , Bangalore**	
		S.G Palya O&M unit	**1st Main, Chikkadugodi Behind SBI Bank, Tavarekere Main road,**	

		Bangalore-560031		Bangalore
S17	Opp Satkar refreshments Hal old airport road, konena agrahara, murgesh palya, Bangalore	HAL O&M Unit	4th Cross, Basava nagar, Talacauvery layout, Bangalore
		Basavanagara O &M	5th Cross, Basava nagar, Talacauvery layout, Bangalore
		Marathalli O&M Unit	Near Chowdeshwari Temple Street, Marathalli, Bangalore

Sl. No	*Division/ Sub division*	*Office Address*	*O&M*	*Office Address*
	HSR Division	No.24th Main,17th Cross, HSR Layout,2nd sector, Banaglore -102		
	Near Munireddy kalyan Mantapa, Hosur Main road, Kudlu Gate, Bangalore-69		Bommanahalli O&M unit	Near Ganesha Temple, Nanjappa Building , Begur Road, Bangalore-68
			Hongasandra O&M unit	Near Gnana Bharathi School Hongasandra Main road, GB Plya, Bangalore.
S10	Hulimavu Near Bus stop, opp. Sri Saibaba temple ,Lake side, Bangalore, Karnataka-560076		Hulimavu O&M Unit	Hulimavu Near Bus stop, opp Sri Saibaba temple ,Lake side, Bangalore, Karnataka-560076
			Basavanapura O&M Unit	Hulimavu Near Bus stop, opp Sri Saibaba temple ,Lake side, Bangalore, Karnataka-560077
S11	Ground Floor, 24th Main, 17th Cross, 2nd Sector, HSR Layout, Bangalore-560077		Bellandur O&M unit	Opp Kodandarama Temple, Bellandur, Bangalore-10
			Doddakannahalli O&M Unit	124/3, Sarjapur Main Road, Doddakannahalli, Bangalore, Karnataka-560035
			Kasavanahalli	Kasavanahalli Main Road,

			O&M Unit	Amrutha hotel building 1st floor, bangalore
S12	1st	A cross, Gouravanagar, J P Nagar,7th phase, Bangalore 78	Pandurangana r O&M Unit	Near Meenakshi Temple,Opp Double road, Near Rama Temple, Hulimavu
			Thalaghattapu a O&M Unit	Kanakpura Main road, Talagatyapura Keb Office Near Water Tank Bus stop
S13	1st	Main, AECS Layout Near Ramya Printers Singasandra Bangalore	Electronic city O&M Unit	Near Fire Station, Behind Police Station Electronic city Phase 1 Bangalore-100
			Singasandra O&M Unit	AECS Layout, A Block, Singasandra, Near Jambo kids, Bangalore
			Channakeshava nagar O&M Unit	Manjunath nagar, Opposite Basco 1st gate, Channakeshav nagar, Bangalore
S19	Near Government	hospital BTS layout arekere, Bangalore	Vijaya Bank Layout O&M Unit	Near Government hospital BTS layout arekere, Bangalore
			Bilekahalli O&M Unit	Near Government hospital BTS layout arekere, Bangalore
S20	Ground Floor, 24th	Main, 17th Cross, HSR Layout,Sector-2, Bangalore	Agara O&M Unit	Near Parangi palya Bus stop, Near Maruthi Temple, 2nd Sector, HSR layout
			HSR Layout O&M Unit	Ground Floor, 24th Main, 17th Cross, HSR Layout,Sector-2, Bangalore
			ITI Layout	#336, 7th Cross, Yellakunte, Near Water Tank, ITI Layout, Bangalore

Sl. No.	Division/ Sub division	Office Address	O&M	Office Address
KENGERI	Office of the Executive Engineer (Ele), KENGERI DIVISION, BESCOM, 1ST FLOUR, TTMC BUILDING, KENGERI			
K1	Office of the Assistant Executive Engineer (Ele), K1 SUB DIVISION ,BESCOM, 1ST FLOUR, TTMC BUILDING , KENGERI	KENGERI	Office of the Assistant Engineer (Ele), O&M-22, BESCOM, #597, VIDYAPEETA ROAD, SHREEKANTAPPA COMPLEX, KENGERI, BANGALORE-60	
		KUMBALAGODU	Office of the Assistant Engineer (Ele), O&M-23, BESCOM, MYSORE MAIN ROAD, iNFRONT OF GOVT HOSPITAL, KUMBAGOLUDU VILLAGE BANGALORE-74	
		RAMOHALLY	Office of the Assistant Engineer (Ele), O&M-25, BESCOM, ARCHAKARA BADAVANE, HOSA BYROHALLI, KENGERI, BANGALORE-60	
K2	Office of the Assistant Executive Engineer (Ele), BESCOM K2 Sub Division #17 Harshini Complex Andrahalli Main Road Syndicate Bank Layout Herohalli Bangalore-560091	ANDRAHALLI	Office of the Assistant Engineer (Ele), BESCOM Andrahalli O&M Section #30 & 31 Acharya College Road Andrahalli Bangalore-560091	
		HEROHALLY	Office of the Assistant Engineer (Ele), BESCOM, Herohally O&M Section, #426 5th Cross Thunganagara Main road Herohalli Bangalore-560091	
		DB KALLU	Office of the Assistant Engineer (Ele), BESCOM Doddabidarakallu O&M Section, #168/4	

				Gangamaraiah Complex, Near Doddabidarakallu Arch, Doddadidarakallu Main road, Bangalore-560073
K3	Office of the Assistant Executive Engineer (Ele), BESCOM K-3 Sub Division, Kaggalipura, Kanakapura Main Road, , Bangalore-560116	KAGGALIPURA	Office of the Assistant Engineer (Ele), BESCOM Kaggalipura O&M Section, Kaggalipura, Kanakapura Main Road, Bangalore-560116
		AGARA	Office of the Assistant Engineer (Ele), BESCOM Agara O&M Section, #92 Agara Village, Kengeri Hobli, Bangalore-560116
K4	Office of the Assistant Executive Engineer (Ele), BESCOM, K4 Sub division, Maruthi Complex, Kengeri Outer Ring Road, RR Layout, Nagadevana hally, Bangalore -56	KST TOWN	Office of the Assistant Engineer (Ele), BESCOM, KST O & M Section, #447 5th Main, 6th Cross, Near Priya Darshini School, Kengeri Satellite town, Bangalore- 60
		RR LAYOUT	Office of the Assistant Engineer (Ele), BESCOM, RR LAYOUT O & M Section, CA Site No.2, 1st Main, 1st Cross, RR Layout, Nagadevanahally, Bangalore - 56
		ANJANANAGARA	Office of the Assistant Engineer (Ele), BESCOM, Anjananagara O & M Section, 1st Main, 1st Stage, Dwarakavasa Rasthe, Bharath Nagara, Bangalore-90